

Minutes Annual General Meeting Montessori Europe e.V.

Date: September 29, 2023, 4.30 p.m. – 5.30 p.m.

Location: Faculty of Social Sciences at The University of Gdansk, Gdansk, Poland

Participants: Board members: Barbara Isaacs, Judith Cunningham, Wendelien Bellinger, Jaroslaw Jendza, Carola Lang-Howard, Malin Ringblad, Roelant Wijngaards, Ellen Zeiss
43 members of Montessori Europe present or represented by delegation of voting rights. The complete list can be consulted in the ME office.

Assembly Chair: Barbara Isaacs

Minutes: Stephanie Probst

1. Opening and validation of the invitation and agenda.

Barbara Isaacs welcomes everyone to the Annual General Meeting.
The agenda for the meeting is adopted without changes.
Barbara Isaacs chairs the meeting. Stephanie Probst will take the minutes.

2. Resolution on the minutes of the Annual General Meeting of October 7th, 2022

The minutes of the Annual General Meeting of 07 October 2022 are unanimously adopted without any requests for changes or additions.

3. Motions officially submitted by ME members

No applications were submitted by ME members.

4. President's Report on the Work 2022-2023: Barbara Isaacs.

Barbara Isaacs presented her report (see attached) with the following topics:

- Congress: The congress is the key activity for Montessori Europe. The realization spurred the Board into action in preparation of the 2023 Congress. The warm welcome and visit to the Faculty of Social Sciences at The University of Gdansk in late January inspired the congress planning.
- Working groups: ME's strategic aims focus on Sustainability, Research and Secondary Education
- Membership: Challenges of static membership over the past six years despite all the Board's efforts to attract more members during and post Covid year.
- Governance and human resources: As the Board prepares for Board elections in 2024, Barbara Isaacs informs the members that both the President and Treasurer will step down in 2024.

5. Financial Report and Business Office 2022/2023:

Treasurer Wendelien Bellinger reports. An overview of the financial statements for 2022/2023 is shown in the appendix.

General:

- Involved in finances: treasurer, general secretary, channel auditor, tax advisor.
- Special circumstances for ME: ongoing membership with annual dues payment, taxable business areas (congress catering, sponsoring), fiscal year deviating from the calendar year, EU turnover tax rules

Last year:

- Preliminary results 2022- 23:
€11,054.63 (pre-tax) vs. -€3,609 (21/22) (no conference)
- Membership revenue is almost the same amount, in 22/23 19.555 € with cost in the height of €28.740,58
- Congress 2023
 - budgeted on breakeven of 200 participants
 - 174 paying participants
 - 78 members
 - 96 non-members
 - 23% VAT on sponsorship
 - Lawyer fees
 - Local tax advisor fees
 - VAT registration fees
- Membership
 - Bad debts for 2023/2024 currently 5.100 €
 - Approximately 2000 € more than in previous years
- Administrative costs 2023/24
 - New database
 - Additional administrative support
 - Increase in accounting and legal fees

6. Revisors' report: Uwe Thümmel and Rüdiger Biedermann

Rüdiger Biedermann reports; Uwe Thümmel is unfortunately unable to attend. The accounting in the fiscal year to be audited was taken over by a tax consultancy office, so that the

completeness of the transaction documents had already been checked there. Thus the audit took place virtually for the second time on the basis of these electronically-stored vouchers. Wendelien thanks them for their work. The bookkeeping complies with the guidelines of Montessori Europe. The auditors propose the exoneration of the board.

7. Questions / discussion

There are no questions on the financial and administrative aspects of the agenda items presented.

8. Discharge of the Executive Board

The exoneration of the Executive Board is unanimously approved by the members present with no abstentions.

9. Election of the revisors 2022/2023

Uwe Thümmel and Rüdiger Biedermann both stand for re-election as revisors.

Rüdiger Biedermann and Uwe Thümmel are both re-elected with 42 votes each, 1 abstention and none against. Both accept the election (Uwe Thümmel had already communicated this before).

10. Questions:

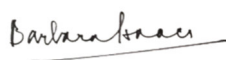
The members thank the board for organizing the congress, they show their disappointed that there is no congress planned next year.

The Board has to explore the case of VAT situations of the countries.

There are further questions concerning the upcoming board member voting. The election will be on the next AGM, members will receive information about the roles and duties of the board members.

11. Miscellaneous

There are no requests to speak on this agenda item.



Chairperson of the meeting
(Barbara Isaacs)



Minutes taker
(Stephanie Probst)

Appendix:

The following documents are attached (separate files):

- Annual Report of the President
- Financial report 2022/2023
- Profit & Loss Statement
- Balance Sheet